

The Corporation of the Town of Bradford West Gwillimbury

Special Meeting 2009/47

Minutes

June 23, 2009

Meeting Location: Council Chambers, Court House
57 Holland Street East, Bradford, ON

Members Present: Mayor Doug White
Deputy Mayor Dennis Roughley
Councillor Mark Contois
Councillor Del Crake
Councillor James Leduc
Councillor John McCallum
Councillor Jeanny Salmon
Councillor Ron Simpson

Members Absent: Councillor Peter Dykie, with regrets

Staff Present: Jay Currier, Town Manager
Liz Fenwick, CEO, Library
Karen Gill, Administrative Assistant
Ian Goodfellow, Director of Finance/Treasurer
Tom Graham, Director of Leisure Services
Marie Kavanagh, Manager of Procurement
Tami Kitay, Senior Planner
Tania Little, Campaign Director, Leisure Centre
Geoff McKnight, Director of Planning & Development Services
Tara Reynolds, Deputy Clerk

Others: Michael Owen Gary Stanhope
Bill Lett Miriam King
Ron Spina Stephen Prokopchuk
Milt Calder And others.

(a) **MOMENT OF CONTEMPLATION**

Mayor White welcomed those present to join in a moment of contemplation.

(b) **OPENING**

2009/47-001

Moved by: J. Leduc

Seconded by: J. Salmon

"That this special meeting of Council come to order at 8:00 p.m. to discuss municipal facilities matters."

CARRIED.

2009/47-002

Moved by: J. Leduc

Seconded by: J. Salmon

"That Council suspend the rules of procedure under Section 28 of the Procedural By-law 2007-143, as amended, Section 4 (Presiding Officer) to authorize and appoint Councillor Ron Simpson as the Chair for this meeting."

CARRIED.

(c) **DECLARATIONS OF PECUNIARY INTEREST & DISCLOSURE OF INTEREST**

Chair Simpson reminded the Members of Council of the Municipal Conflict of Interest legislation and requirements thereunder for disclosure.

There were no declarations of conflict of interest declared at this time or throughout the meeting.

(d) DEPUTATIONS

**1. Gary Stanhope, MHPM Project Managers
Re: "Construction Management" for Library and Cultural Centre**

Gary Stanhope of MHPM Project Managers was in attendance to present the options for handling the construction of the Library and Cultural Centre to the Members of Council. Mr. Stanhope reviewed the three project delivery options of conventional design-bid-build, design build and construction management and the pro's and con's of each method. The option of construction management was recommended for this project due to the time constraint of the March 31, 2011 completion deadline that must be adhered to under the funding requirements. Mr. Stanhope also reviewed the roles of the project manager and the construction manager on a project of this nature.

2009/47-003

Moved by: D. Roughley

Seconded by: J. McCallum

"That Council move in-camera at 9:00 p.m. under the provisions of the Municipal Act, 2001, as amended, Section 239 (2) (b) to discuss personal matters about an identifiable individual."

CARRIED.

2009/47-004

Moved by: J. McCallum

Seconded by: D. Roughley

"That Council rise from in-camera at 9:20 p.m. and report progress."

CARRIED.

2009/47-005

Moved by: D. Crake

Seconded by: J. McCallum

"That Council move forward with the Construction Management Alternative for the construction of the New Library and Cultural Centre;

And that the proposal for project management services for the New Bradford Library and Culture Centre be awarded to MHPM Project Mangers in the amount of \$245,000 + G.S.T. and disbursements and reimbursable expenses under the appropriate section of the Purchasing By-law."

CARRIED.

(e) REPORTS OF MUNICIPAL OFFICERS

1.1 Leisure Centre

Bill Lett of Salter Pilon + Lett Architects was in attendance to address the Members of Council regarding revisions to the Leisure Centre site plan. Mr. Lett reported that revisions were required to the Leisure Centre drawings due to the situation of the new Library and Cultural Centre on the site. A third vehicular entrance to the site was also recommended by the traffic consultants.

2009/47-006

Moved by: D. Roughley

Seconded by: J. McCallum

"That the verbal report of Bill Lett of Salter Pilon + Lett Architects regarding revisions to the Leisure Centre site plan be received for information."

CARRIED.

1.2 Use and/or Disposal of Town Facilities

Jay Currier, Town Manager provided a hand out of the updated Facilities Committee Property Index to Members of Council. Mr. Currier reviewed the list of Town facilities and the staff recommendations pertaining to the future use, decommissioning or sale of the buildings. It was suggested that further discussion on this matter take place at a future Special Meeting of Council for municipal facilities.

2009/47-007

Moved by: J. McCallum

Seconded by: D. Crake

"That Council receive the Town of Bradford West Gwillimbury Facilities Committee Property Index dated June 23, 2009 for information."

CARRIED.

1.3 Town Hall

Jay Currier provided an update on the Town Hall. It was noted that based on a cost comparison prepared by MHPM Project Managers, it was Council's preference to construct a Town Hall on the Town Centre lands rather than lease a temporary building long term.

Mr. Currier reported that although the Town is in good financial shape, there are a lot of major projects occurring at the present time including the Leisure Centre, the Library and Cultural Centre, the Holland Marsh Canal Improvement Project and the Dissette and 8th Line road widening. An additional major construction project would put pressure on the Town's ability to borrow funds and Town staff does not have the ability to manage any more projects. It was therefore suggested that the Town is not in a position to move ahead with the construction of a Town Hall at the present time. Mr. Currier noted that there is still a great need for Town Hall space and that Council should consider a lease arrangement until the Town is in a better position to construct a Town Hall.

2009/47-008

Moved by: J. Salmon

Seconded by: J. Leduc

"That Council direct staff to prepare a draft request for proposal pertaining to the Town Hall lease for consideration by Council."

CARRIED.

(g) ADJOURNMENT

2009/47-009


Moved by: J. Leduc

Seconded by: J. Salmon


"That this special meeting of Council being held to discuss municipal facilities matters close at 10:05 p.m."

CARRIED.

CONFIRMED IN OPEN SESSION THIS 4th DAY OF AUGUST, 2009.



Patricia Nash, Municipal Clerk



Doug White, Mayor