

The Corporation of the Town of Bradford West Gwillimbury

Special Meeting 2008/48

Minutes

October 29, 2008

Meeting Location: St. Mary's Hall, 31 Frederick Street, Bradford, ON

Members Present: Mayor Doug White
Deputy Mayor Dennis Roughley
Councillor Mark Contois
Councillor Peter Dykie
Councillor James Leduc
Councillor Jeanny Salmon
Councillor John McCallum
Councillor Ron Simpson

Members Absent: Councillor Del Crake, with regrets

Staff Present: Jay Currier, Town Manager
Karen Gill, Administrative Assistant
Geoff McKnight, Director of Planning and Development Services
Patricia Nash, Municipal Clerk
Mike O'Hare, Manager of Facilities, Parks and Cemeteries
Nick Warman, Manager of Recreation

Others: Bill Lett, Salter Pilon + Lett
Ron Spina, MHPM Project Managers
Bill Evans, MHPM Project Managers
Steve Dearlove, Salter Pilon + Lett
Sandy Bolan, The Topic
Miriam King, The Times

Deputy Mayor Roughley announced that Mayor White would be a few minutes late so he was assuming the Chair in the absence of the Mayor.

With Deputy Mayor Roughley in the Chair, the meeting was called to order.

(a) OPENING

2008/48-001

Moved by: P. Dykie

Seconded by: M. Contois

"That this special meeting of Council come to order at 3:02 p.m. to discuss municipal facilities matters."

CARRIED.

2008/48-002

Moved by: M. Contois

Seconded by: P. Dykie

"That Council suspend the rules of procedure under Section 28 of the Procedural By-law 2007-143, as amended, Section 4 (Presiding Officer) to authorize and appoint Councillor Ron Simpson as the Chair for this meeting."

CARRIED.

With Councillor Simpson in the Chair.

(b) DECLARATIONS OF PECUNIARY INTEREST & DISCLOSURE OF INTEREST

Chairman Simpson reminded the Members of Council of the Municipal Conflict of Interest legislation and requirements thereunder for disclosure.

There were no declarations of Conflict of Interest declared at this time or throughout the meeting.

Councillor John McCallum arrived at 3:05 p.m. and took his seat at the Council table.

(c) MINUTES OF THE PREVIOUS MEETINGS

Ron Spina requested a correction in the Minutes, page 5, Substantial Completion date was incorrectly provided. The correct date for Substantial completion is June 2011.

Chairman Simpson also requested a correction to reflect that Nick Warman was not in attendance for this meeting.

2008/48-003

Moved by: J. Salmon

Seconded by: P. Dykie

"That the minutes of the following meeting:

Special Meeting 2008/44

October 15, 2008

be adopted as printed, as amended.

CARRIED.

(d) REPORTS OF MUNICIPAL OFFICERS

1.1 Concept Design Options

Mr. Lett presented:

- the Schematic Design #2, Option 3, Floor Plans dated October 27, 2008
- outlining the concept areas for level one include:
 - practice rink, referee room, locker room, skate change, multipurpose, ice machine, first aid, concession, seating and viewing areas, box office area, tournament rink, junior 'a' locker room, skate change, multipurpose, family change room, change room, administration, reception, pool area, pool storage, main entry, viewing area, washroom facilities, multi-purpose room, youth and senior centre, storage, kitchen, change room, officials room, gymnasium storage and gymnasium.
- Outlining the concept areas for level two include:
 - Practice rink, tournament rink, pool area, washroom facilities, multipurpose room, storage, kitchen, bleacher seating, fitness centre, upper viewing area, mechanical, upper gym, running track.

Mayor White arrived at 3:27 p.m. and took his seat at the Council table.

2008/48-004

Moved by: P. Dykie

Seconded by: M. Contois

"That the verbal report of Bill Lett, Salter Pilon & Lett Architects and Schematic Design #2, Option 3, Floor Plans dated October 27, 2008 be received for information."

CARRIED.

1.2 Project Budget

Mr. Spina reported:

- Component categories for reporting include Site Work, Buildings, Professional Fees, Fees/Bonding/Insurance, Furniture and Fixtures, Misc. Town Costs, and Contingency;
- Detail estimate of total cost for project budget in the amount of \$48,643,500.00

Councillor Leduc requested that Mr. Spina provide an electronic copy of the project budget document to each of the Members of Council in pdf format.

2008/48-005

Moved by: D. Roughley

Seconded by: M. Contois

"That the verbal report of Ron Spina, MHPM Project Managers regarding Project Budget be received for information.

And that Council target the proposed budget for \$45,000,000.00 for the Leisure Centre."
CARRIED.

1.3 Master Project Schedule

Ron Spina will report on the status of the schedule

Mr. Spina reported:

- the master project schedule;
- that Mr. Lett will be providing a revised estimate for the next meeting
- identified that the Schematic Drawings for the building will be ready for presentation for January 7, 2009 meeting

(e) NEXT MEETING DATES

Revised Meeting Date Schedule

MEETING DATE		LOCATION	TIME	
November	19	St. Mary's Hall	3:00 p.m.	5:30 p.m.
December	3	St. Mary's Hall	3:00 p.m.	5:30 p.m.
December	17	St. Mary's Hall	3:00 p.m.	5:30 p.m.
January	7	St. Mary's Hall	3:00 p.m.	5:30 p.m.
January	21	St. Mary's Hall	3:00 p.m.	5:30 p.m.
February	4	St. Mary's Hall	3:00 p.m.	5:30 p.m.
February	18	Auditorium, Community Centre	3:00 p.m.	5:30 p.m.
March	4	St. Mary's Hall	3:00 p.m.	5:30 p.m.
March	18	St. Mary's Hall	3:00 p.m.	5:30 p.m.
April	1	St. Mary's Hall	3:00 p.m.	5:30 p.m.
April	15	St. Mary's Hall	3:00 p.m.	5:30 p.m.
April	29	St. Mary's Hall	3:00 p.m.	5:30 p.m.

(f) ADJOURNMENT

2008/48-006

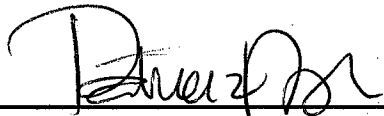
Moved by: J. Salmon

Seconded by: P. Dykie

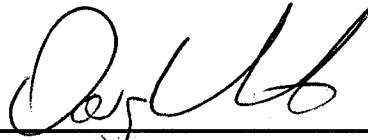
"That this special meeting of Council being held to discuss municipal facilities matters close at 4:20 p.m."

CARRIED.

CONFIRMED IN OPEN SESSION THIS 19TH DAY OF NOVEMBER, 2008.



Patricia Nash, Municipal Clerk



Doug White, Mayor